



*Your Guide
to Doing
Business in
San Diego
County's
Unincorporated
Area*

**Office of Trade &
Business
Development**

(858) 495-5494 or
Toll-free (866) 402-6044

www.sdbusinessassistance.org

Getting Down to

BUSINESS
in San Diego County



Detailed Information
on Permits & Licenses



Handy "To Do" List
& Directory



Easy to Use !



Revised March 2002

PLUS!

**QUICK
REFERENCE
GUIDES TO:**

One-Stop Permit Centers

Business Assistance Organizations

Local, State and Federal Gov't Offices

REGIONAL

SAN DIEGO REGIONAL PERMIT

Assistance Center
1222 First Ave., MS-412, Fourth Floor
San Diego, CA 92101
(619) 236-5938
FAX: (619) 236-7200
Hours: 8 am - 5 pm
www.calgold.ca.gov

ECONOMIC DEVELOPMENT CORPORATION

One Stop Early Permit Assistance
401 "B" St., Ste. 1100
San Diego, CA 92101
(619) 234-8484
FAX: 234-1935
www.sandiegobusiness.org

COUNTY OF SAN DIEGO

COUNTY ADMINISTRATION BUILDING

1600 Pacific Highway,
San Diego, CA 92101
(619) 531-5197
www.co.san-diego.ca.us

ASSESSOR

(619) 236-3771
www.sdarcc.com

BUSINESS TAX, UNINCORPORATED AREAS

no longer required except for massage, holistic, pawn, etc.
(See page 12)

AIR POLLUTION CONTROL DISTRICT

9150 Chesapeake Dr.
San Diego, CA 92123
(858) 650-4700
www.sdapcd.co.san-diego.ca.us

FOOD ESTABLISHMENT PERMITS

1255 Imperial Ave.
San Diego, CA 92138
Downtown: (619) 338-2222
North County: (760) 940-2877
East County: (619) 441-4030
www.sdcdeh.org

PLANNING & LAND USE DEPARTMENT

5201 Ruffin Rd., Suite B
San Diego, CA 92123
(858) 694-2960
www.sdcplu.org

SHERIFF'S DEPARTMENT

9621 Ridgeway Ct.
San Diego, CA 92123
(858) 974-2020
www.co.san-diego.ca.us

DEPARTMENT OF AGRICULTURE

5555 Overland Ave., Bldg. #3
San Diego, CA 92123
(858) 694-2739
www.co.san-diego.ca.us

CITY OF SAN DIEGO

www.ci.san-diego.ca.us

ADMINISTRATION

202 C St.
San Diego, CA 92101
(619) 236-5555
www.sandiego.gov

GENERAL INFORMATION

(619) 236-5555
www.sandiego.gov

ECONOMIC DEVELOPMENT DIVISION

202 C St., 3rd Flr.
San Diego, CA 92101
(619) 533-4233
www.sandiego.gov

PLANNING DIVISION

(619) 235-5200
www.ci.san-diego.ca.us

DEVELOPMENT REVIEW DIVISION

1222 First Ave., MS 301
San Diego, CA 92101
(619) 446-5000

BUSINESS LICENSE, TAXES

(619) 615-1500
Recorded Information: (619) 236-6613

SIGN PERMIT AND ZONING INFORMATION

(619) 446-5000
www.ci.sandiego.ca.us

OFFICE OF SMALL BUSINESS

1250 Sixth Ave., 10th Flr.
San Diego, CA 92101
(619) 685-1390
www.sandiego.gov

POLICE, VENDOR & SPECIAL PERMITS

1401 Broadway
San Diego, CA 92101
(619) 531-2250

STATE OF CALIFORNIA

ALCOHOLIC BEVERAGE CONTROL

1350 Front St., Rm. 5056
San Diego, CA 92101
(619) 525-4064
www.abc.ca.gov

STATE BOARD OF EQUALIZATION

1350 Front St., Rm. 5047
San Diego, CA 92101
(619) 525-4485
www.boe.ca.gov

SECRETARY OF STATE

1350 Front St., Ste. 2060 2nd Floor
San Diego, CA 92101
(619) 525-4113

CAL EPA

101 1ST
Sacramento, CA 95814
(916) 455-3846
FAX: (916) 445-6401
www.calepa.ca.gov

EMPLOYMENT DEVELOPMENT DEPARTMENT – CALIFORNIA EMPLOYER TAX ID NUMBER

3110 Camino Del Rio South, Ste. 100
San Diego, CA 92108
(619) 516-1920
(916) 654-8706 State tax ID number if you have employees
www.edd.ca.gov

FRANCHISE TAX BOARD

5353 Mission Center Rd.
San Diego, CA 92108
1-800-852-5711
www.ftb.ca.gov

OCCUPATIONAL SAFETY, CAL OSHA

7575 Metropolitan Dr. Ste. 207
San Diego, CA 92108
(619) 767-2280 FAX: (619) 767-2299
www.dir.ca.gov

FEDERAL GOVERNMENT

FEDERAL ADMINISTRATION BUILDING

880 Front St.
San Diego, CA 92101
General Information: 1-800-688-9889

ALCOHOL, TOBACCO AND FIREARMS

2221 Camino Del Rio South, Ste. 211
San Diego, CA 92108
(619) 557-7079

DEPARTMENT OF COMMERCE

6363 Greenwich Dr., Ste. 145
San Diego, CA 92122
(619) 557-5395
www.world-exports.net/doc

DEPARTMENT OF LABOR

5675 Ruffin Rd., Ste. 320
San Diego, CA 92123
(619) 557-5606
www.dol.gov

INTERNAL REVENUE SERVICE

880 Front St., First Floor
San Diego, CA 92101
1-800-829-1040
www.irs.gov

TREASURY, DEPARTMENT OF IMPORT AND CUSTOMS

2500 Paseo International
San Ysidro, CA 92173
(619) 661-3048
www.customs.gov

FEDERAL TAX ID

1-800-829-4477

About This Guide

This booklet is arranged in much the same order you'll need to follow in establishing a business: checking on the zoning and building occupancy of likely locations, recording the business name, obtaining a license, checking on sign permits, etc. Beyond these initial steps, most other permits depend on the type of business you are considering. For instance, a restaurant or food service operation has different licensing requirements than an auto repair business. If you have questions about whether a permit applies to your business, call the appropriate agency and inquire.

This guide may not contain permit information that applies to specialized types of businesses and may not contain information regarding all forms of State of California licensing. Should you have any questions or require assistance, contact the Office of Trade and Business Development at (858) 495-5494 or toll-free (866) 402-6044 and a representative will help you in your efforts.

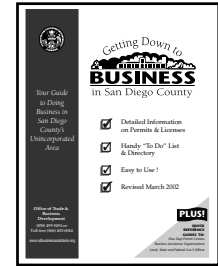
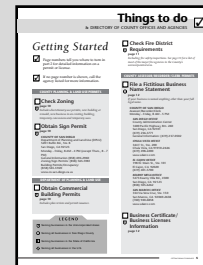


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THINGS TO DO

Use the "Things-to-do" checklist (pages 5-9) as a quick guide to permits and licenses needed by most businesses. It's also a directory of County offices and agencies.



Detailed Information on Permits, Regulations and Fees	10
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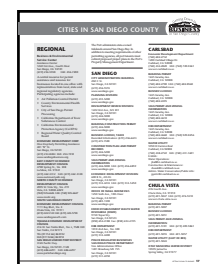
DETAILED INFORMATION

Use the "Detailed Information" section (pages 10-16) if you need detailed information on a particular permit or license. Here you'll find most everything you need to know about which permits your business needs – and how to obtain them.



QUICK REFERENCE GUIDES:

Business Directory for Cities	17
Business Assistance, Permit and Regulatory Contacts	20
Chambers of Commerce for Communities in the Unincorporated Area	21
Chambers of Commerce for Incorporated Cities	21
Other Chambers and Business Associations	22



Government regulations exist to protect the community but can often seem complex and confusing. This guidebook is designed to help you understand the government regulatory process in San Diego County, particularly how it affects starting a new business or expanding an existing one in the County's unincorporated area.

For example, if you are interested in starting a new business, this booklet provides information on the necessary steps to obtain required permits needed to carry out your operations in San Diego County. If you are expanding an existing business, this booklet will help you identify the local agencies involved with permits for new construction or improvements.

Keep this guide on hand as your business grows and use it as a reference for quick access to County agencies.

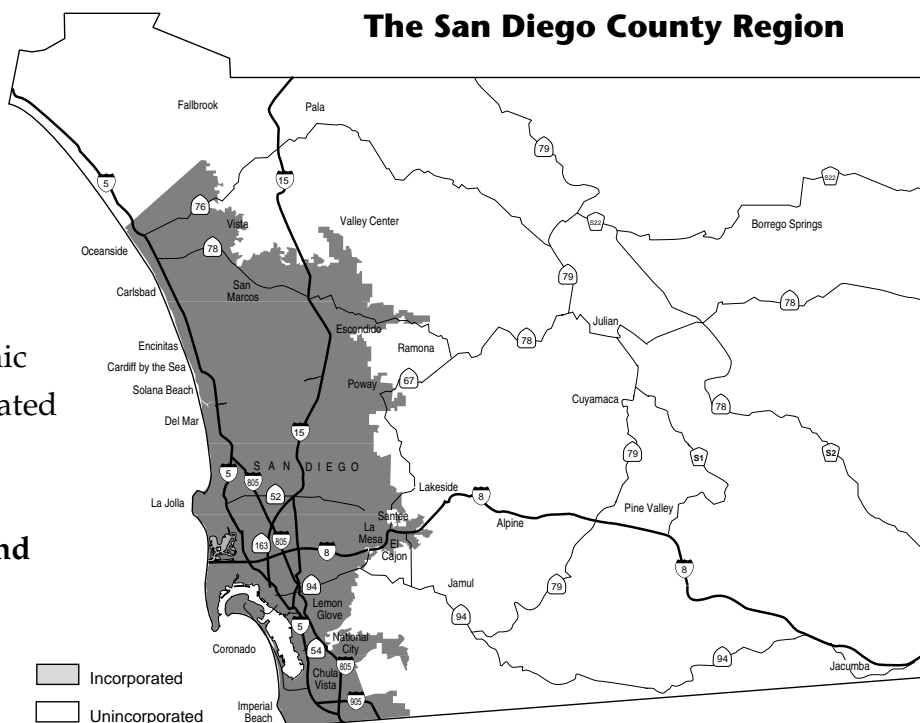
The licenses and permits you need will depend upon the type of business you plan to operate and the proposed location. Carefully read the description of each permit to determine which permits are applicable to your business and what documentation you need to obtain each permit. Many of the permits listed in this checklist, apply only to businesses within the unincorporated area of San Diego County.

LEGEND

- U** Serving businesses in the Unincorporated Areas
- R** Serving all businesses in San Diego County
- S** Serving businesses in the State of California
- F** Serving all businesses in the U.S.

Look for these symbols throughout *Getting Down to Business* to help you understand which agency serves your business.

The **Unincorporated Area** is the region's largest geographic jurisdiction. The Unincorporated Area is land within county boundaries except for the 18 cities. **Most of the permits and licenses in this guide apply only to businesses in the Unincorporated Area.**



The **18 Cities** within the County have individual governments which issue their own permits and licenses to businesses within city limits. The **18 Cities** are Carlsbad, Chula Vista, Coronado, Del Mar, El Cajon, Encinitas, Escondido, Imperial Beach, La Mesa, Lemon Grove, National City, Oceanside, Poway, San Diego, San Marcos, Santee, Solana Beach and Vista. *See the **Quick Reference Guide** at the end of this booklet for phone numbers to each of the 18 Cities' permitting and licensing offices.*

The State of California and United States Federal Government also have their own permits, licenses and regulations. Some businesses are required to obtain State of California permits or licenses if they are located within state boundaries. Similarly, there are certain businesses that are required to obtain Federal permits or licenses.

If you are considering relocating, starting or expanding a business in the unincorporated area of the County you may wish to start with the Office of Trade and Business Development. This office works closely with economic development corporations, the California Trade and Commerce Agency and other federal, state and local agencies to promote business opportunities and assist in expediting projects. The office has an Ombudsperson who works as a liaison for businesses—guiding applicants through the permit process. This office also provides “Early Assistance”

meetings where customers present their projects to county, state and federal officials who, in turn relay permit procedures, timetables, fees and necessary approvals required to complete the project. Staff from the Office of Trade and Business Development are committed to assisting you through the process from project conception to final construction.

The County’s Office of Trade and Business Development provides information on:

- *Starting a Business*
- *Relocating a Business*
- *Expanding Your Business in San Diego County’s Unincorporated Area*

**County of San Diego
Office of Trade and Business Development**

5201 Ruffin Rd., Suite N
San Diego, CA 92123 – 1600

**(858) 495-5494 or
Toll-free (866) 402-6044**

Monday-Friday 8am-5pm
www.sdbusinessassistance.org
Email: cindy.gompper@sdcounty.ca.gov



Getting Started



Page numbers tell you where to turn in part 2 for detailed information on a permit or license.



If no page number is shown, call the agency listed for more information.

COUNTY PLANNING & LAND USE PERMITS



Check Zoning



page 10

Includes discretionary use permits, new building or remodel, new business in an existing building, temporary concessions and temporary uses.



Obtain Sign Permit



page 10

COUNTY OF SAN DIEGO

Department of Planning and Land Use (DPLU)
5201 Ruffin Rd., Ste. B
San Diego, CA 92123

Monday - Friday, 8 AM - 4 PM
Thurs. til 7 PM)

General Information: (858) 694-2960 or
(800) 411-0017

Zoning/Sign Permits: (858) 565-5981 or
(888) 267-8770

Building Permits/Occupancy:
(858) 565-5920 or (888) 336-7553
www.sdcplu.org

DEPARTMENT OF PLANNING & LAND USE



Obtain Commercial



Building Permits

page 10

Includes plan review and permit issuance.

LEGEND



Serving businesses in the Unincorporated Areas



Serving all businesses in San Diego County



Serving businesses in the State of California



Serving all businesses in the U.S.



Check Fire District Requirements



page 11

Including fire safety inspections. See page 11 for a list of most of the major fire agencies in the County's unincorporated area.

COUNTY ASSESSOR/RECORDER/CLERK PERMITS



File a Fictitious Business Name Statement



page 12

If your business is named anything other than your full legal name, a Fictitious Business Name Statement must be filed.

COUNTY OF SAN DIEGO

Assessor/Recorder/Clerk
Monday - Friday, 8 AM - 5 PM

SAN DIEGO OFFICE

County Administration Center
1600 Pacific Highway, Rm. 260
San Diego, CA 92101 (619) 236-3771
General Information: (619) 237-0502
www.co.sandiego.ca.us

CHULA VISTA OFFICE

344 F St., Ste. 200
Chula Vista, CA 91910-2646
(619) 498-2200
www.sdarcc.com

EL CAJON OFFICE

198 W. Main St., Ste. 101
El Cajon, CA 92020
(619) 401-5700
www.sdarcc.com

KEARNY MESA OFFICE

5473 Kearny Villa Rd., #300
San Diego, CA 92123
(858) 505-6226
www.sdarcc.com

SAN MARCOS OFFICE

334 Via Vera Cruz, Ste. 150
San Marcos, CA 92069-2638
(760) 940-6858
www.sdarcc.com



Business Certificate/ Business Licenses Information



page 12



Things to do

& DIRECTORY OF COUNTY OFFICES AND AGENCIES

☐ Obtain a Seller's Permit, If Needed

S

STATE OF CALIFORNIA

Board of Equalization

Monday - Friday, 8 AM-5 PM

SAN DIEGO OFFICE

1350 Front St., Rm. 5047

San Diego, CA 92101-3612

(619) 525-4526

www.boe.ca.gov

NORTH SAN DIEGO COUNTY OFFICE

334 Via Vera Cruz, Ste. 107

San Marcos, CA 92069

(760) 510-5850

www.boe.ca.gov

EL CENTRO OFFICE

1550 W. Main St. (inside EDD building)

El Centro, CA 92243

(760) 352-3431

www.boe.ca.gov

AGRICULTURE, WEIGHTS & MEASURES PERMITS

☐ Obtain Agriculture Permits or Registrations, If Needed

R

Usually required for plant or produce production or import/export businesses, and all businesses that use pesticides.

☐ Register Weights & Measures Devices Used in Your Business

R

COUNTY OF SAN DIEGO

Department of Agriculture, Weights and Measures

5555 Overland Ave., Bldg. 3

San Diego, CA 92123-1292

Monday - Friday, 8 AM - 5 PM

(858) 694-2739

www.co.san-diego.ca.us

☐ Apply for an Alcoholic Beverage License, If Needed

S

STATE OF CALIFORNIA

Department of Alcoholic Beverage Control

San Diego District Office

1350 Front St., Rm. 5056

San Diego, CA 92101

Monday - Friday, 8 AM - 5 PM (Closed 12 - 1 PM)

(619) 525-4064

www.abc.ca.gov

☐ Determine if Your Business is a "Police-Regulated Business"

U

page 13

R

These licenses and permits are usually for business services regulated by County ordinance and require investigation and/or review by the County Sheriff's Department. Categories include, but are not limited to: adult entertainment, carnivals, explosives, fortune telling and taxicabs. For a complete listing, see page 17.

COUNTY OF SAN DIEGO

Sheriff

9621 Ridgehaven Ct.

San Diego, CA 92123

Monday - Friday, 8 AM - 5:00 PM

(858) 974-2020

www.sdsheriff.com

☐ Check on State Licenses Required for Specific Businesses or Professions

S

page 13

STATE OF CALIFORNIA

Department of Consumer Affairs

400 R St.

Sacramento, CA 95814

Monday - Friday, 8 AM - 6 PM

Saturday, 8 AM - 4:30 PM

Consumer Information Center: (800) 952-5210

www.dca.ca.gov

☐ Determine if Your Business Needs Environmental Health Permits

R

page 13

Usually includes, but is not limited to: food-related businesses, food handling, public swimming pools/spas, hazardous materials/waste handling, underground storage tanks, medical wastes, x-ray equipment, water wells, septic systems, and solid waste handling and composting.

COUNTY OF SAN DIEGO

Department of Environmental Health

1255 Imperial Ave., 3rd Floor

SAN DIEGO MAILING ADDRESS:

P.O. Box 129261

San Diego, CA 92112-9261

(619) 338-2222

www.co.san-diego.ca.us



Obtain Air Pollution Control Permits

R page 14

Usually applies to business operations that emit contaminants. Examples include, but are not limited to: dry cleaners, gasoline dispensers, boilers, stationary engines, chemical manufacturing or processing and rock, mineral and asphalt plants.

AIR POLLUTION CONTROL DISTRICT
9150 Chesapeake Dr.
San Diego, CA 92123

Monday - Friday, 8 AM - 5 PM
Small Business Assistance: (858) 650-4706
Compliance: (858) 650-4550
Permits: (858) 650-4700
www.sdapcd.co.san-diego.ca.us

Obtain Wastewater Discharge Permit

U page 14

Applies to new buildings and any new occupant of a building, regardless of the type of business.

COUNTY OF SAN DIEGO
Department of Public Works
Sanitation Districts Information Counter
5201 Ruffin Rd.

San Diego, CA 92123
Residential: (858) 495-5717
Commercial: (858) 874-4093
Monday - Friday, 8 AM - 4 PM
Station M 24 hrs. for emergencies
(858) 565-5255

Obtain State Employer Tax Identification Number

S page 15

(also known as "Employer Registration")

STATE OF CALIFORNIA
Employment Development Department,
Tax Office
Monday - Friday, 8 AM - 5 PM

SAN DIEGO OFFICE
3110 Camino Del Rio South, Ste. 100
San Diego, CA 92108
(619) 516-1920

NORTH SAN DIEGO COUNTY OFFICE
240 West 2nd Ave.
Escondido, CA 92025
(619) 737-2200
www.edd.ca.gov

MAILING ADDRESS:

P.O. Box 469042
Escondido, CA 92046-9042
(619) 737-2200
PAYROLL TAX
(888) 745-3886

Obtain Information on Workers' Compensation Regulations and Benefits

page 15

STATE OF CALIFORNIA
Industrial Relations Department,
Division of Workers' Compensation
1350 Front St., Ste. 3047
San Diego, CA 92101-3690

Monday - Friday, 8 AM - 5 PM
(800) 736-7401
www.dir.ca.gov

S Determine State Requirements Related to Employees

Includes, but is not limited to: fair employment laws, occupational safety, wage-hour laws and child labor laws.

STATE OF CALIFORNIA
Industrial Relations Department
Division of Labor Standards
7575 Metropolitan Dr. #210
San Diego, CA 92108

Monday - Friday, 8 AM - 5 PM
(619) 220-5451
www.dir.ca.gov

Determine Federal Requirements Related to Employees

Includes, but is not limited to: employee withholdings, self-employment tax, sole proprietorship and corporation taxes.

UNITED STATES GOVERNMENT
Internal Revenue Service (IRS)
880 Front St., Rm. 1N1
San Diego, CA 92188

Monday - Friday, 7:30 AM - 5 PM
(800) 829-1040
(800) 829-3676 Forms & Publications
(916) 464-2439 Reconstruct your W-2
www.irs.gov



Things to do

& DIRECTORY OF COUNTY OFFICES AND AGENCIES

Farm Labor Contractor Certification of Registration

Required for anyone recruiting, soliciting, hiring, employing, furnishing or transporting any migrant or seasonal agricultural worker for a fee.

U.S. DEPARTMENT OF LABOR
Wage and Hour Division
5675 Ruffin Road, Ste. 320
San Diego, CA 92123
Monday - Friday, 8:30 AM - 4:30 PM
(619) 557-5606
www.dol.gov

Water Connection/Contact Your Local Water Authority

If you're unaware of what water agency serves you, contact the County Assessor's Office:

COUNTY OF SAN DIEGO
Assessor/Recorder/County Clerk
County Administration Center
1600 Pacific Highway, Rm. 103
San Diego, CA 92101-2480
Monday - Friday, 8 AM - 5 PM
San Diego: (619) 236-3771
Chula Vista: (619) 498-2200
El Cajon: (619) 401-5700
San Marcos: (760) 940-6858
www.sdarcc.com

Check with Tax Authorities

 pages 15 - 16

Business Personal Property Tax

COUNTY OF SAN DIEGO
Assessor/Recorder/County Clerk
Monday - Friday, 8 AM to 5 PM
www.co.san-diego.ca.us

SAN DIEGO OFFICE
County Administration Center
1600 Pacific Highway, Rm. 109
San Diego, CA 92101-2480
(619) 237-0502
www.co.san-diego.ca.us

CHULA VISTA OFFICE
344 F St., Ste. 200
Chula Vista, CA 91910-2646
(619) 498-2200
www.sdarcc.com

EL CAJON OFFICE
200 S. Magnolia
El Cajon, CA 92020
(619) 401-5700
www.sdarcc.com

SAN MARCOS OFFICE
334 Via Vera Cruz, Ste. 150
San Marcos, CA 92069-2638
(760) 940-6868
www.sdarcc.com

State/Corporate Income Tax

STATE OF CALIFORNIA
Franchise Tax Board – Walk-In Services Only:
7575 Metropolitan Dr., Ste 201
San Diego, CA 92108
Monday - Friday, 8 AM - 5 PM
Toll Free Information: (800) 852-5711
Monday - Friday, 7 AM to 5:30 PM
www.ftb.ca.gov

Federal Income Tax

UNITED STATES GOVERNMENT
Internal Revenue Service (IRS)
880 Front St., Ste 1295
San Diego, CA 92188
North County Office
1 Civic Center Dr., Ste 400
San Marcos, CA 92069

Monday - Friday, 8 AM - 4:30 PM
(800) 829-1040
(800) 829-3676 Forms & Pubs.
www.irs.gov

Other Permits or Regulations

For information on the following permits or regulations, contact the County department listed.

Encroachment Permit

Excavation Permit

Tree Trimming or Planting (in County Right-of-Way)

COUNTY OF SAN DIEGO
Department of Public Works
Construction/Road/Right-of-Way Counter
5201 Ruffin Rd., Ste. D (O336)
San Diego, CA 92123-1295
Monday - Friday, 8 AM - 4 PM
(858) 694-3275
www.sdcdpw.org



U Grading Permit **U** Street Improvement Requirements

COUNTY OF SAN DIEGO
Department of Public Works
Grading and Improvements Counter
5201 Ruffin Rd., Ste. D (O336)
San Diego, CA 92123-1295
Monday - Friday,
(858) 694-3281

U Commercial Refuse Collection Permit

COUNTY OF SAN DIEGO
Department of Public Works, Inactive Waste Division
Monday - Friday, 7 AM - 4 PM
(858) 874-4070

SOLID WASTE LANDFILLS
8514 Mast Blvd.
Santee, CA 92071
Santee (619) 562-0530
Chula Vista (619) 421-3773
Ramona (760) 789-3410

Child Care Centers/Licensing

S **STATE OF CALIFORNIA**
Department of Social Services
Child Care Licensing Division
8765 Aero Dr., Ste. 300
San Diego, CA 92123
Monday - Friday, 8 AM - 5 PM
(619) 767-2260

Depending on the number of children being cared for at a particular Child Care Center or home, a Discretionary Use Permit may be required by the County. For information, contact:

U **COUNTY OF SAN DIEGO**
Department of Planning and Land Use
5201 Ruffin Rd., Ste. B
San Diego, CA 92123
Monday - Friday, 8 AM - 4 PM
Late night Thursday 8 AM - 7 PM
Zoning (858) 565-5981
General Info. (858) 694-2960
or (800) 411-0017
www.sdcplu.org

Other Useful Resources

INDIAN HUMAN RESOURCE CENTER, INC.
4040 30th St., Ste. A
San Diego, CA 92104

(619) 281-5964
E-mail: ihrc5@onp.wdsc.org

SAN DIEGO JOB CORPS CENTER
1325 Iris Ave., Bldg. 60
Imperial Beach, CA 95832

(619) 429-8500
www.sandiegojobcorps.com

SAN DIEGO WORKFORCE PARTNERSHIP
1551 4th Ave., Ste. 600
San Diego, CA 92101

(619) 238-1445
www.workforce.org

LEGEND

- U** Serving businesses in the Unincorporated Areas
- R** Serving all businesses in San Diego County
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- F** Serving all businesses in the U.S.

Detailed Information

ON PERMITS, REGULATIONS AND FEES

Zoning Check

COUNTY OF SAN DIEGO

Department of Planning and Land Use (DPLU)
5201 Ruffin Rd., Ste. B
San Diego, CA 92123
www.sdcplu.org
Monday - Friday, 8:00 AM - 4:00 PM
Thursday til 7:00 PM
(858) 565-5981 or (800) 267-8770

If you are considering starting or expanding a business in the County's unincorporated area you should check with the Department of Planning and Land Use (DPLU) before:

- signing a lease or rental agreement;
- starting a new business;
- remodeling an existing building; or
- constructing a new building.

This will help determine whether your business is compatible with the zoning for the area and whether any discretionary permits are required. Many zones have restricted uses. Planning staff will assist you in determining whether the proposed use is consistent with the zoning for your parcel.

To check the zoning, you will need the Assessor's Parcel Number (APN) of the property. If you are the property owner, this number can be obtained from your property tax statement. If you are a renter or lessee, your landlord will have the number. If this number is not readily available, you can obtain this information from the County Assessor's Office by calling (619) 236-3771.

You will need to provide the Assessor with the exact address of the property, the owner's name or the legal description of the property. Once you have obtained the APN, contact the DPLU to check the zoning.

If you need a Discretionary Use Permit DPLU staff will assist you in determining exactly what kind of permit you need, how long it will take to process and what fees are involved. You are encouraged to

have a pre-application meeting with DPLU staff to determine the feasibility of your project.

Depending on the type and complexity of the application, the planning process for review and approval or denial can take anywhere from a few weeks to several months or more. The process may involve environmental review in order to comply with the California Environmental Quality Act (CEQA).

Public hearings may be required.

Commercial Building Permits Plan Review Permit Issuance

COUNTY OF SAN DIEGO

Department of Planning & Land Use (DPLU)
5201 Ruffin Rd., Ste. B
San Diego, CA 92123
Monday - Friday, 8:00 AM- 4:00 PM
Thursday til 7:00 PM
(858) 565-5920 or (888) 336-7553
www.sdcplu.org

A Building Permit is required in most cases when you plan to make physical or cosmetic changes to the interior or exterior of the facility you plan to occupy or if you are constructing a new building.

Permits must also be obtained for any electrical, plumbing or mechanical work you plan to do.

When a permit is required, plans should be submitted to DPLU building counter for Plan Review and a Building Permit issued before starting any construction or remodeling. During the course of construction or remodeling, building inspectors are required to inspect the work performed.

The permit fee is based on the value of the work to be performed, including the mechanical, plumbing and electrical work. A plan check fee is collected when the plans are submitted for Plan Review. For more information, contact the Department of Planning and Land Use.

Sign Permit

COUNTY OF SAN DIEGO

Department of Planning and Land Use
5201 Ruffin Rd., Ste. B
San Diego, CA 92123
Monday - Friday, 8 AM - 4 PM
Thursday, open until 7 PM
(858) 565-5981 or (888) 267-8770
www.sdcplu.org

If you are planning to place a sign on the exterior of your business, you need a Sign Permit. Regulations regarding the types of signs and their placement depend on the zoning for the parcel and the type of business. This includes special promotional banners or announcements.

The Sign Permit application requires you (the business owner) or your sign contractor to submit drawings indicating the advertising message, location, dimensions, construction, electrical wiring and components and method of attachment.

The fees associated with Sign Permits vary with the size and type of sign and whether it is illuminated or not. Contact the Department of Planning and Land Use for more details.

Excavation Permits Structure Permits Demolition Permits CAL/ OSHA

Division of Occupational Safety and Health
7575 Metropolitan Dr., #207
San Diego, CA 92108
(619) 767-2280 Fax: (619) 767-2299
www.dir.ca.gov

The Division requires any employers who provide employment or a place of employment which by its nature involves a substantial risk of injury to obtain a permit prior to the initiation of any work, practice method, operation, or process of employment. Such employment shall be limited to:

1. Construction of trenches or exca-

uations which are 5 feet or deeper and into which a person is required to descend.

2. The construction of any building, structure, scaffolding or false work more than three stories high or the equivalent height (36 feet). This also includes tower cranes. (The nine trades typically requiring a permit include structural steel erection, decking, framing, roofing, glazing, installation of pre-cast panels or facie, and positioning of brick or stonework.)

3. The demolition of any building, structure, or the dismantling of scaffolding or false work more than three stories high or the equivalent.

4. The underground use of diesel engines in work in mines and tunnels. The Division also requires that the building owner certify in writing that, upon completion of the building or structure, they shall comply with the applicable requirements of 8 CCR Section 3281 through 3299 and shall provide the Division with the Surface Building Maintenance Certification Form.

When a permit is required, you want to contact the Cal/OSHA Consultation Service (619) 767-2060 for assistance to ensure that you are in compliance with code requirements. Their consultative services are provided at no cost to the employer.

Fire District Requirements Safety Inspections

COUNTY OF SAN DIEGO

Office of Disaster Preparedness
Fire Services Coordinator
5555 Overland Ave., Bldg. 9
San Diego, CA 92123
Monday - Friday, 8 AM - 5 PM
(858) 565-3490
www.co.san-diego.ca.us/cnty/cntydepts/safety/disaster

Your local fire department issues a Fire Inspection Permit for various

FIRE SERVICE AGENCIES

The following is a partial listing of fire service agencies serving the county's unincorporated area:

ALPINE FIRE PROTECTION DISTRICT

1834 Alpine Blvd.
Alpine, CA 91901 (619) 445-2635

BONITA-SUNNYSIDE FPD

4900 Bonita Rd.
Bonita, CA 91902 (619) 479-2346

BORREGO SPRINGS FPD

P. O. Box 898
Borrego Springs, CA 92004
(760) 767-5436

BOULEVARD VOLUNTEER FIRE DEPARTMENT (CSA 111)

39919 Highway 94
Boulevard, CA 91905
(619) 766-4633

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CDF)

2249 Jamacha Rd.
El Cajon, CA 92019 (619) 588-0364
www.cdf.ca.gov

CAMPO (CSA 112)

P.O. Box 55
Campo, CA 91905
(619) 478-5310

CREST FPD

(See East County FPD)

DEER SPRINGS FPD

8709 Circle R Dr.
Escondido, CA 92026
(760) 749-8001/(760) 588-0364

EAST COUNTY FPD (CONSOLIDATED BOSTONIA & CREST FPD)

1811 Suncrest Blvd.
El Cajon, CA 92021 (619) 579-6034

ELFIN FOREST (CSA 107)

20223 Elfin Forest Rd.
Escondido, CA 92029 (760) 744-2136

JULIAN-CUYAMACA FPD

P.O. Box 33
Julian, CA 92036
(760) 765-1510
FAX (760) 765-3786

LAKESIDE FPD

12365 Parkside St.
Lakeside, CA 92040 (619) 390-2350

LOWER SWEETWATER FPD (CITY OF NATIONAL CITY)

333 East 16th St.
National City, CA 91950 (619) 470-4557

MT. LAGUNA (CSA 109)

P.O. Box 51
Mt. Laguna, CA 91948
(619) 473-8281

NORTH COUNTY FPD

315 East Ivy St.
Fallbrook, CA 92028 (760) 723-2005
(Serving Fallbrook, Bonsall, & Rainbow)

PALOMAR MOUNTAIN (CSA 110)

P.O. Box 235
Palomar Mountain, CA 92060

PAUMA MWD

P.O. Box 177
Pauma Valley, CA 92061
(760) 742-3704

PINE VALLEY FPD

P.O. Box 130
Pine Valley, CA 91962 (619) 473-8445

RAMONA MWD

829 San Vicente Rd.
Ramona, CA 92065
(760) 788-2222

RANCHO SANTA FE FPD

P.O. Box 410
Rancho Santa Fe, CA 92067 (858) 756-5971

RINCON DEL DIABLO MWD (CITY OF ESCONDIDO FD)

201 N. Broadway
Escondido, CA 92025
(760) 738-5400

SAN DIEGO RURAL FIRE PROTECTION DISTRICT

14145 Hwy. 94
Jamul, CA 91935
(619) 669-1188

SAN MARCOS FPD

One Civic Center Dr.
San Marcos, CA 92069
(760) 744-1050 ext. 3406

SAN MIGUEL FPD

2850 Via Orange Way
Spring Valley, CA 91978
(619) 670-0500

SAN PASQUAL (CSA 113)

208 East Fifth Ave.
Escondido, CA 92025 (760) 745-9565

UNITED STATES FOREST SERVICE (USFS)

10845 Rancho Bernardo Rd., Ste. 200
San Diego, CA 92127 (858) 674-2986

VALLEY CENTER FPD

28234 Lilac Rd.
Valley Center, CA 92082 (760) 751-7600

VISTA FPD

175 North Melrose Dr.
Vista, CA 92083 (760) 726-2145

YUIMA MWD

P.O. Box 177
Pauma Valley, CA 92061
(760) 742-3704

Detailed Information

ON PERMITS, REGULATIONS AND FEES

types of businesses. The permit provides a clearance to operate a business that uses special processes and materials such as automotive garages and repair shops, hospitals, day care centers and hotels.

Safety Inspections...

To determine whether you need a permit(s), call your local Fire Department. If your business is located in one of the 18 cities in San Diego County, contact your city's fire department.

If you don't know which fire district your business is located in, ask your landlord or property management agent—or call either the fire district nearest you or the County Fire Services Coordinator (listed above). They will assist you in determining your district.

When a proposed commercial, residential or industrial building or addition is submitted, the applicant is referred by the Department of Planning and Land Use to the appropriate fire protection agency. Fire protection agency approval is required prior to the issuance of a building permit. At certain intervals during construction, the fire protection agency will also inspect the proposed structure. Their approval is required prior to occupying the structure.

Fictitious Business Name Statement

COUNTY OF SAN DIEGO

Assessor/Recorder/Clerk
Monday - Friday, 8 AM - 5 PM

SAN DIEGO OFFICE

County Administration Center
1600 Pacific Highway, Rm. 260
San Diego, CA 92101
(619) 237-0502
www.co.san-diego.ca.us

CHULA VISTA OFFICE

344 F St., Ste. 200
Chula Vista, CA 91910-2646
(619) 498-2200/(619) 498-2277
www.sdarcc.com

EL CAJON OFFICE

200 So. Magnolia
El Cajon, CA 92020-3912
(619) 401-5700
www.sdarcc.com

KEARNY MESA OFFICE

5473 Kearny Villa Rd., Ste. 300
San Diego, CA 92123
(858) 505-6226
www.sdarcc.com

SAN MARCOS OFFICE

334 Via Vera Cruz, Ste. 150
San Marcos, CA 92069-2638
(760) 940-6858
www.sdarcc.com

EXAMPLE

Joe Smith Vending

Not necessary to file

Joe Smith Company

Must file

If you will conduct business under a name other than your legal name, State law requires you to file a Fictitious Business Name Statement with the Recorder/County Clerk. This statement can be filed within 40 days of the first day of business; however, it is recommended that you file before opening your business to avoid confusion.

If you use your own name as the name of your business (and the business name does not suggest the existence of additional owners), you do not have to file a Fictitious Business Statement.

If you are using your full surname, you must include a word that describes the business being conducted.

If you are unsure about the need to file your business name, contact the County Assessor/Recorder/Clerk.

To file, go to the public counter at the Recorder/County Clerk and check the Business Name Index to make sure no one else is doing business under the name you have chosen. After a Fictitious Business Name Statement has been filed, you will receive a certified copy of the application. The bank you choose for your business' financial transactions will request a copy of this certified form to open your account.

After filing a Fictitious Business Name Statement, you will be required to publish the statement within 30 days in a newspaper of general circulation in the County. The statement must be published once a week for four weeks. Depending on the newspaper's policy, either you or the newspaper will need to send proof of publication to the Recorder/County Clerk.

Business Tax Certificates/ Business Licenses

In August 1998 the County Board of Supervisors deleted the business license requirement. Business licenses are *not* required in the unincorporated area.

In some instances businesses require special licenses or permits. Businesses are required to go through their own cities for licenses and permits. (The only exception is an explosives license.)

Businesses requiring special licenses and/or permits:

Adult Entertainment Establishment
Amusement Establishment and Devices
Amusement/Go-Cart Centers
Bathhouses
Bingo
Carnivals
Casino Parties
Charitable Solicitations
Coupon Books, Distribution of
Dances and Dance Halls, Adult
Dances, Teenage
Entertainment Establishments
Explosives
Firearms, Sale of
Fireworks
Fortune Telling
Junk, Automotive Wrecking,
Non-Operating Vehicle Storage Yards
Massage Establishment
Massage Technician
Massage Technician Trainee
Off-Premises Massage
Second-Hand Dealers
Security Alarm Systems
Shooting Ranges
Solicitors (license and identification card)
Swap Meets and Swap Lots
Taxicabs
Taxicab Driver (Operator's License
and Driver's Identification Card)
Transportation Tags

Some special license activities listed may require Discretionary Use Permits or have zoning restrictions. Call the County's Department of Planning and Land Use at (858) 565-5981 for more information.

Some special license activities may require proof of insurance or a bond.

State Licenses Required for Specific Businesses or Professions

STATE OF CALIFORNIA

Consumer Affairs Department
400 R St.
Sacramento, CA 95814
Consumer Information Center
Monday - Friday, 8 AM - 6 PM
Saturday, 8 AM - 4:30 PM
(800) 952-5210
www.dca.ca.gov

The State of California Department of Consumer Affairs issues licenses for a wide variety of occupations through the independent licensing boards listed on the right. These licenses are in addition to any local (city or county) licenses.

If you are interested in a profession that might be regulated by one of the boards or agencies listed here, check with the State Consumer Affairs Department for information on license requirements.

Acupuncture Committee
Board of Accountancy
Arbitration Review Program
Board of Architectural Examiners
Athletic Commission
Bureau of Automotive Repair
Board of Behavioral Sciences
Bureau of Investigative Services
Contractor's State License Board
Board of Dental Examiners
Committee on Dental Auxiliaries
Bureau of Electronic and Appliance Repair
Board of Registration for Geologists/
Geophysicists
Bureau of Home Furnishings and
Thermal Insulation
Medical Board of California
Hearing Aid Dispensers Examining
Committee
Physical Therapy Examining Committee
Physician Assistant Examining Committee
Board of Podiatric Medicine
Board of Psychology
Respiratory Care Board
Speech Pathology and Audiology
Examining Committee
Board of Examiners of Nursing Home
Administrators
Board of Optometry
Cemetery & Funeral Program
Barbering & Cosmetology Program
Guide Dogs for the Blind Program
Board of Pharmacy
Board of Registration for Professional

Engineers/Surveyors
Board of Registered Nursing
Structural Pest Control Board
Tax Preparer Program
Veterinary Medical Board
Animal Health Technician Examining
Committee
Board of Vocational Nurse and
Psychiatric Technician Examiners
Contractor's State License Board
(800) 321-2752
www.cslb.ca.gov

Environmental Health Permits

COUNTY OF SAN DIEGO

Department of Environmental Health
Monday - Friday, 8 AM - 5 PM

MAIN OFFICE

1255 Imperial Ave.
3rd Floor, San Diego
(619) 338-2222
www.sdcdeh.org

MAILING ADDRESS

P.O. Box 129261
San Diego, CA 92112-9261

EL CAJON

200 E. Main St., 6th Floor
El Cajon, CA 92020
(619) 441-4030
www.sdcdeh.org

SAN MARCOS

338 Via Vera Cruz, Rm. 201
San Marcos, CA 92069
(760) 471-0730
www.sdcdeh.org

BUSINESS & ENVIRONMENTAL SERVICE CENTER

1222 First Ave., Fourth Floor
San Diego, CA 92101
(619) 236-5938
Monday - Friday, 8 AM - 5 PM
www.calgold.ca.gov

Note: This agency serves all businesses in San Diego County including those in all 18 cities.

Permits are required for businesses or individuals who engage in activities that may impact public health.

These permits are issued by the County's Department of Environmental Health and are required before you begin to operate your business.

Detailed Information

ON PERMITS, REGULATIONS AND FEES

Many of the regulated activities require a plan review before the construction or tenant-improvement phase of a project begins. An operating permit is generally required once a business is in full operation. New owners of an existing business must obtain a new permit in their name.

For your convenience, the Regional Permit Assistance Center (RPAC) provides businesses one-stop access to permitting and plan review by several agencies. The RPAC has full-time representatives from the Department of Environmental Health, Regional Water Quality Control Board, Air Pollution Control District and other state agencies.

THE FOLLOWING REQUIRE PERMITS, REGISTRATION OR PLAN REVIEW:

COMMUNITY FOOD AND HOUSING

Restaurants and other retail food facilities
Catering
Temporary Food Booths
Food Handlers
Food Vending (machines, vehicles & pushcarts)
Swap Meets (pre-packaged food/vitamins)
Multi-Family Housing - Bed & Breakfast, organized camps with kitchens, pools (County permit not required in the cities of Chula Vista, El Cajon, Escondido, Imperial Beach, Oceanside and San Diego)
Mobile Home Parks
Public Swimming Pools and Spas (any pool other than a single-family residential)
Bathhouses
Massage and Tattoo Parlors
Pet Shops (within the cities of Chula Vista, Coronado, El Cajon, La Mesa and San Diego only)

INDUSTRIAL ACTIVITIES

Hazard Materials Storage (>55 gallons, 500 pounds or 200 cubic feet)
Hazardous Waste Generation
Underground Storage Tanks (installation, removal, hazardous materials/waste/storage)
Medical Waste Generation (sharps, putrescibles)

OCCUPATIONAL & RADIOLOGICAL HEALTH

X-ray Equipment (installation and operation)

Air Pollution Control Permits

AIR POLLUTION CONTROL DISTRICT

9150 Chesapeake Dr.
San Diego, CA 92123
Monday - Friday, 8 AM - 5 PM
Small Business Assistance: (858) 650-4669
Compliance: (858) 650-4550
Permits: (858) 650-4700
www.sdapcd.co.san-diego.ca.us

Air pollution permits are required of any business operating equipment that is capable of emitting air contaminants unless the equipment is specifically exempted by district rules. Permits are required prior to construction or installation of equipment and before operation begins.

Note: This Department serves all businesses in San Diego County including those in all 18 cities.

EXAMPLES OF OPERATIONS REQUIRING APCD PERMITS:

*Chemical Manufacturing or Processes
Printing, Painting and Other Coating Processes
Boilers, Heaters and Incinerators
Stationary Combustion Engines
Electronic Component Manufacturing
Food Processing and Storage
Metal Refining, Chrome and Nickel Plating
Gasoline Dispensing and Storage
Rock, Mineral and Asphalt Plants
Solvent Cleaning Processes
Dry Cleaning*

Permit fees are based on the type of business and the amount of emissions. The Air Pollution Control District also regulates toxic air emissions and asbestos removal.

Wastewater Discharge Permits/Sewer Connection

COUNTY OF SAN DIEGO

Department of Public Works
Sanitation Districts Information Counter
5201 Ruffin Rd., Suite D
San Diego, CA 92123
Residential: (858) 495-5717

*Monday - Friday, 8 AM - 4 PM Commercial
Wastewater Rep. (858) 874-4093
Station M 24 hrs. for emergencies
(858) 565-5255*

In the County's unincorporated area, Wastewater Discharge Permits are required on all new buildings and whenever there is a new occupant of a building.

If your business is located in the County's unincorporated area and needs a connection to a local sewer system, you must pay a one-time sewer connection fee and annual wastewater discharge fees. Call the County's Department of Public Works, Wastewater Management Division to determine the fee amounts for your business.

If you are a commercial or industrial business that will be discharging wastewater into the sanitary sewage system, you will need to complete a wastewater discharge questionnaire and permit application at least 60 days prior to the discharge. A wastewater discharge analysis will determine what class of permit your business is assigned. If your discharge is of sufficient volume, strength or characteristics, your Wastewater Discharge Permit may be subject to additional fees or coordination with the Departments of Public Works and/or Environmental Health and the Air Pollution Control District.

Employer Tax Identification Number (Employer Registration)

STATE OF CALIFORNIA

Employment Development Department,
Tax Office

Monday - Friday, 8 AM - 5 PM

SAN DIEGO

3110 Camino Del Rio South, Ste. 100
San Diego, CA 92108

(619) 516-1920

www.edd.ca.gov

NORTH SAN DIEGO COUNTY

240 West 2nd Ave.
Escondido, CA 92029

(760) 737-2200

www.edd.ca.gov

Mailing Address:

P.O. Box, 469042

Escondido, CA 92046-9042

Payroll Tax (888) 745-3886

If you hire employees, you must register with the State Employment Development Department within 15 days after your employees are hired.

The Employment Development Department regulates State Disability Insurance, Unemployment Insurance Tax, Income Tax Withholdings, and Employment Training Tax. There is no registration fee required and information on tax rates and payment schedules is available.

Workers' Compensation Regulations and Benefits

STATE OF CALIFORNIA

Industrial Relations Department, Division of
Workers' Compensation

1350 Front St., Ste. 3047

San Diego, CA 92101-3690

Monday - Friday, 8 AM - 5 PM

(619) 767-2081 or (800) 736-7401

www.dir.ca.gov/dwc

The State Industrial Relations Department provides information and assistance to businesses concerning workers' compensation regulations and benefits.

Note: Employers applying for a Building Permit from the County of San Diego must show proof of workers' compensation insurance before obtaining the permit. Call the Department of Environmental Health at (858) 565-5920.

Business Personal Property Tax

COUNTY OF SAN DIEGO

Assessor/Recorder/County Clerk

Monday - Friday, 8 AM to 5 PM

SAN DIEGO OFFICE

County Administration Center
1600 Pacific Highway, Rm. 103

San Diego, CA 92101-2480

(619) 236-3771

www.sdarcc.com

CHULA VISTA OFFICE

344 F St., Ste. 200

Chula Vista, CA 91910-2646

(619) 498-2200

www.sdarcc.com

EL CAJON OFFICE

200 So. Magnolia

El Cajon, CA 92020-3912

(619) 401-5700

www.sdarcc.com

SAN MARCOS OFFICE

334 Via Vera Cruz, Ste. 150

San Marcos, CA 92069-2638

(760) 940-6868

www.sdarcc.com

California law requires all business owners to pay personal property tax on property held for business purposes. Unlike real property, business personal property is appraised annually at the current market value. Business inventory which is held for sale or lease and licensed vehicles are exempt from taxation.

All businesses must file an annual property statement that lists the costs of all supplies, equipment, and fixtures at each business location as of March 1. This is required unless the Assessor's Office has already established the taxable value of the business and sent out a Notification of Value Card. If you have not received this card by March 1, contact the Assessor's Office. For more information, call (858) 505-6100.

Detailed Information

ON PERMITS, REGULATIONS AND FEES

State Income Tax/Corporate Income Tax

STATE OF CALIFORNIA

Franchise Tax Board
Walk-In Services Only:
7576 Metropolitan Dr., Ste 201
San Diego, CA 92108
Monday - Friday, 8 AM - 5 PM
Toll Free Information: (800) 852-5711
Monday - Friday, 7 AM to 5:30 PM
www.ftb.ca.gov

Every business in the State of California is required to submit a Business Income Tax Statement to the Franchise Tax Board yearly or on an annual basis. For information regarding your filing, contact the Franchise Tax Board or a private accountant.

Corporations are taxed on a different basis. Information regarding tax procedures will be given to you when you file Articles of Incorporation with the Secretary of State's Office.

Federal Income Tax

UNITED STATES GOVERNMENT

Internal Revenue Service (IRS)
880 Front St., Rm. 1295
San Diego, CA 92188
Monday - Friday, 8 AM - 4:30 PM
(800) 829-3676
Forms & Publications: 1-(800)-829-3679
Tax Assistance: 1-(800)-829-1040

North County Office
1 Civic Center Dr., Ste 400
San Marcos, CA 92069
www.irs.gov
www.irs.ustreas.gov

REGIONAL

Business & Environmental Service Center

Assistance Center
1222 First Ave., Fourth Floor
San Diego, CA 92101
(619) 236-5938 FAX: 236-7200

A central resource for permit assistance and issuance for businesses located in one office with representatives from local, state and regional regulatory agencies. Participating agencies include:

- Air Pollution Control District
- County Environmental Health Services
- City of San Diego Permit Processing
- California Department of Toxic Substances Control
- California Environmental Protection Agency (Cal EPA)
- Regional Water Quality Control Board

ECONOMIC DEVELOPMENT CORP.

One-Stop Early Permitting Assistance
401 "B" St.
San Diego, CA 92101

(619) 234-8484 FAX: 234-1935
www.sandiegobusiness.org

EAST COUNTY ECONOMIC DEVELOPMENT COUNCIL

4700 Spring St., Ste. 308
La Mesa, CA 91941

(619) 462-3312 FAX: (619) 462-3338
www.eastcountyledc.org

NORTH COUNTY ECONOMIC DEVELOPMENT COUNCIL

2095 W. Vista Wy., Ste. 219
Vista, CA 92083-6029

(760) 945-6626 FAX: (760) 945-6647
www.ncedc.org

SOUTH SAN DIEGO COUNTY ECONOMIC DEVELOPMENT COUNCIL

1111 Bay Blvd., Ste. E
Chula Vista, CA 91911

(619) 424-5143 FAX: (619) 424-5738
www.sandiegosouth.com

TIJUANA ECONOMIC DEVELOPMENT COUNCIL

416 W. San Ysidro Blvd., Ste. L, TMB 330
San Ysidro, CA 92173

TEL:(01152 66) 863952
FAX:(0115266) 863953

SAN DIEGO UNIFIED PORT DISTRICT

3165 Pacific Hwy.
San Diego, CA 92101-1128
(619) 686-6291 FAX: 686-6297
www.portofsandiego.org

The Port administers state-owned tidelands around San Diego Bay. In addition to meeting requirements of other permitting agencies, all port tenants must submit proposed project plans to the Port's Property Management Department.

SAN DIEGO

CITY ADMINISTRATION BUILDING

202 C St.
San Diego, CA 92101
(619) 236-5555
www.sandiego.gov

PLANNING DIVISION

(619) 235-5200
www.sandiego.gov

DEVELOPMENT REVIEW DIVISION

1222 First Ave., MS 301
San Diego, CA 92101
(619) 446-5000
www.sandiego.gov

BUILDING/CONSTRUCTION PERMIT

(619) 446-5000
www.sandiego.gov

BUSINESS LICENSE, TAXES

Recorded Information: (619) 236-6613
(619) 615-1500

CONSTRUCTION PLAN AND PERMIT RECORDS

(619) 446-5200
www.sandiego.gov

SIGN PERMIT AND ZONING INFORMATION

(619) 446-5000 FAX: (619) 236-6859
www.sandiego.gov

ECONOMIC DEVELOPMENT DIVISION

600 B St., 4th Flr.
San Diego, CA 92101
(619) 533-4233 FAX: (619) 533-5250
www.sandiego.gov

OFFICE OF SMALL BUSINESSES

1250 Sixth Ave., 10th Floor
San Diego, CA 92101
(619) 685-1390
www.sandiego.gov

FOOD ESTABLISHMENT WASTE WATER DISCHARGE (FEWD)

9150 Topaz Wy.
San Diego, CA 92123
(858) 654-4188 Fax: (858) 654-4195

FIRE DEPARTMENT

1010 2nd Ave., Ste. 300
San Diego, CA 92101
(619) 533-4400

POLICE REGULATED BUSINESSES SAN DIEGO POLICE DEPARTMENT

Vice Administration Office
1401 Broadway MS 735
San Diego, CA 92101
(619) 531-2250

CARLSBAD

Economic Development Department

(760) 602-2732
1200 Carlsbad Village Dr.
Carlsbad, CA 92008
(760) 434-2820 FAX: (760) 720-9461
www.ci.carlsbad.ca.us

BUILDING PERMIT

1635 Faraday Ave.
Carlsbad, CA 92008
(760) 602-2700 FAX: (760) 602-8560
www.ci.carlsbad.ca.us

BUSINESS LICENSE

1635 Faraday Ave.
Carlsbad, CA 92008
(760) 602-2495

SIGN PERMIT AND ZONING INFORMATION

1635 Faraday Ave.
Carlsbad, CA 92008
(760) 602-4610
www.ci.carlsbad.ca.us

FIRE DEPARTMENT

1635 Faraday Ave.
Carlsbad, CA 92008
(760) 602-4660 FAX: (760) 929-0256
www.ci.carlsbad.ca.us

WATER UTILITY

5950 El Camino Real
Carlsbad, CA 92008
(760) 438-2722 FAX: (760) 431-1601
E-MAIL:

Water Operations:

jball@ci.carlsbad.ca.us

Construction & Maintenance:

dwask@ci.carlsbad.ca.us

Admin. Water Conservation/Public info:
jgerm@ci.carlsbad.ca.us

CHULA VISTA

276 Fourth Ave.
Chula Vista, CA 91910
(619) 691-5047 FAX: (619) 476-5310
www.ci.chula-vista.ca.us

BUILDING PERMIT

(619) 691-5007

BUSINESS LICENSE

(619) 691-5051

SIGN PERMIT AND ZONING INFORMATION

(619) 691-5101 FAX: (619) 409-5861

FIRE DEPARTMENT

(619) 691-5055 FAX: 691-5057

WATER UTILITY (EAST OF 805)

(619) 691-5024

OTAY MUNICIPAL WATER DISTRICT

10595 Jamacha
Spring Valley, CA 91977

WATER UTILITY (WEST OF 805)

Sweetwater Authority
505 Garrett Avenue
Chula Vista, CA 91910
planning: (619) 420-1413

ECONOMIC DEVELOPMENT

276 Fourth Ave.
Chula Vista, CA 91910
(619) 691-5047 FAX: (619) 476-5310
www.ci.chula-vista.ca.us

CORONADO

1825 Strand Wy.
Coronado, CA 92118
(619) 522-7326
www.coronado.ca.us

BUILDING PERMIT**SIGN PERMIT AND ZONING INFORMATION**

(619) 522-7326 FAX: (619) 435-6009

BUSINESS LICENSE

(619) 522-7320

FIRE DEPARTMENT

1001 Sixth St.
Coronado, CA 92118
(619) 522-7374

WATER UTILITY

California American Water District
1019 Cherry Ave.
Imperial Beach, CA 91932
(619) 575-1105

DEL MAR

Economic Development Department
(858) 755-9313
1050 Camino Del Mar
Del Mar, CA 92014
(858) 755-9313
www.delmar.ca.us

BUILDING PERMIT

(Contracted through the County)
5201 Ruffin Rd., Ste. B
San Diego, CA 92123
(858) 565-5920

BUSINESS LICENSE

(858) 755-9354, ext. 30

WATER UTILITY

(858) 755-9354, ext. 29
FAX: (858) 755-9319

SIGN PERMIT AND ZONING INFORMATION

(858) 755-9337, ext. 17

FIRE DEPARTMENT

2200 Jimmy Durante Blvd.
Del Mar, CA 92014
(858) 755-1522 FAX: 259-2749

EL CAJON

200 East Main St.
El Cajon, CA 92020
(619) 441-1776
www.ci.el-cajon.ca.us

BUILDING PERMIT

(619) 441-1727

BUSINESS LICENSE

(619) 441-1669

SIGN PERMIT AND ZONING INFORMATION

(619) 441-1741

FIRE DEPARTMENT

100 Lexington
El Cajon, CA 92020
(619) 441-1600

WATER UTILITY

Helix Water District
7811 University Ave.
La Mesa, CA 91941
(619) 466-0585 FAX: (619) 466-1823
www.helix@hwd.com

ENCINITAS

Economic Development Department
(760) 633-2710 or (760) 633-2680
505 S. Vulcan
Encinitas, CA 92024
(760) 633-2600 FAX: (760) 633-2627
www.ci.encinitas.ca.us

BUILDING PERMIT: (760) 633-2730

BUSINESS LICENSE: (760) 633-2606

SIGN PERMIT AND ZONING INFORMATION

(760) 633-2722

FIRE DEPARTMENT

505 S. Vulcan Ave.
Encinitas, CA 92024
(760) 633-2800

WATER UTILITY

San Dieguito Water District
(760) 633-2600

ESCONDIDO

201 N. Broadway
Escondido, CA 92025-2798
(760) 839-4563 FAX: (760) 739-7004
www.ci.escondido.ca.us

BUILDING PERMIT

(760) 741-4671, 741-4646
FAX: (760) 839-4313

BUSINESS LICENSE

(760) 741-4659

SIGN PERMIT AND ZONING INFORMATION

(760) 741-4671

WATER UTILITY

(760) 741-4682 FAX: (760) 746-0612

ECONOMIC DEVELOPMENT & OFFICE OF PERMIT ASSISTANCE

(760) 839-4563 FAX: (760) 739-7004

IMPERIAL BEACH

Economic Development Department
(619) 268-1354
825 Imperial Beach Blvd.
Imperial Beach, CA 91932
(619) 423-8300
www.ci.imperial-beach.ca.us

BUILDING PERMIT

(619) 423-8300, ext. 126

BUSINESS LICENSE

(619) 423-8300, ext. 116

SIGN PERMIT AND ZONING INFORMATION

(619) 423-8300 FAX: (619) 429-9770

FIRE DEPARTMENT

865 Imperial Beach Blvd.
Imperial Beach, CA 91932
(619) 423-8223

WATER UTILITY

California American Water District
1019 Cherry Ave.
Imperial Beach, CA 91932
(619) 575-1105

LA MESA

8130 Allison Ave.
La Mesa, CA 91941
(619) 463-6611 FAX: (619) 667-1131
www.cityoflamesa.org

BUILDING PERMIT

(619) 667-1176/(619) 667-1380

BUSINESS LICENSE

(619) 667-1114

SIGN PERMIT AND ZONING INFORMATION

(619) 667-1177

FIRE DEPARTMENT

8054 Allison Ave.
La Mesa, CA 91941
(619) 667-1355 FAX: (619) 667-1461

WATER UTILITY

Helix Water District
7811 University Ave.
La Mesa, CA 91941
(619) 466-0585 FAX: (619) 466-1823
www.hwd.com

LEMON GROVE

Economic Development Department
(619) 825-3805 Press "0"
3232 Main St.
Lemon Grove, CA 91945
(619) 825-3800 FAX: (619) 825-1818
www.ci.lemon-grove.ca.us

BUILDING PERMIT

BUSINESS LICENSE
(619) 825-3800

SIGN PERMIT AND ZONING INFORMATION
(619) 825-3805

FIRE DEPARTMENT
2850 Via Orange Wy.
Spring Valley, CA 91978
(619) 670-0500

WATER UTILITY
Helix Water District
7811 University Ave.
La Mesa, CA 91941
(619) 466-0585 FAX: (619) 466-1823
www.hwd.com

NATIONAL CITY

1243 National City Blvd.
National City, CA 91950
(619) 336-4200 FAX: (619) 336-4229

BUILDING PERMIT
(619) 336-4210 FAX: (619) 336-4376

BUSINESS LICENSE
(619) 336-4338

SIGN PERMIT AND ZONING INFORMATION
(619) 336-4310

FIRE DEPARTMENT
National City Fire Department
333 East Sixteenth St.
National City, CA 91950
(619) 336-4270 FAX: (619) 477-4054

WATER UTILITY
Sweetwater Authority
505 Garrett Ave.
Chula Vista, CA 91910
(619) 427-0868

OCEANSIDE

Economic Development Department
(760) 435-3352
300 N. Coast Hwy.
Oceanside, CA 92054
(760) 966-4424 FAX: (760) 966-4436
www.ci.oceanside.ca.us

BUILDING PERMIT
(760) 966-4800 FAX: (760) 966-4812

BUSINESS LICENSE
(760) 435-3878

SIGN PERMIT AND ZONING INFORMATION
(760) 966-4770

FIRE DEPARTMENT
(760) 435-4100

WATER UTILITY
(760) 966-4850 FAX: (760) 966-4874

POWAY

Economic Development Department
(858) 679-4370
13325 Civic Center Dr.
Poway, CA 92064
(858) 748-6600 FAX: (858) 748-1455
www.ci.poway.ca.us

BUILDING PERMIT
(858) 679-4288 FAX: (858) 679-7438

BUSINESS LICENSE
(858) 679-4217 FAX: 748-1455

SIGN PERMIT AND ZONING INFORMATION PLANNING SERVICES
(858) 679-4290

FIRE DEPARTMENT
(858) 679-4336 FAX: (858) 679-7513

WATER UTILITY
(858) 679-4230 FAX: (858) 748-1455

SAN MARCOS

Economic Development Department
(760) 744-1050 ext. 3238
1 Civic Center Dr.
San Marcos, CA 92069-2949
(760) 744-4020 FAX: (760) 744-7543
www.san-marcos.net

BUILDING PERMIT
(760) 744-1050, ext. 3203

BUSINESS LICENSE
(760) 744-1050, ext. 3102

SIGN PERMIT AND ZONING INFORMATION
(760) 744-1050, ext. 3233

FIRE DEPARTMENT
(760) 744-1050 ext. 3402

WATER UTILITY
201 Vallecitos de Oro
San Marcos, CA 92069
(760) 744-0460 FAX: (760) 744-3507
www.vwd.org

SANTEE

10601 Magnolia Ave.
Santee, CA 92071
(619) 258-4100
www.ci.santee.ca.us

BUILDING PERMIT
(619) 258-4100, ext. 154

BUSINESS LICENSE
(619) 258-4100, ext. 144

SIGN PERMIT AND ZONING INFORMATION
(619) 258-4100, ext. 170

FIRE DEPARTMENT
(619) 258-4100, ext. 207

WATER UTILITY
Padre Dam Municipal Water District
10887 Woodside Dr.
Santee, CA 92071
(619) 448-3111

SOLANA BEACH

Economic Development Department
(858) 270-2440
635 S. Hwy. 101
Solana Beach, CA 92075
(858) 720-2400 FAX: (858) 792-6513
www.solanabeach.com

BUILDING PERMIT
(858) 755-2998 FAX: (858) 792-6513

BUSINESS LICENSE, SIGN PERMIT AND ZONING INFORMATION
(858) 720-2400

FIRE DEPARTMENT
500 Lomas Santa Fe Dr.
Solana Beach, CA 92075
(858) 755-1178 FAX: (858) 259-7698

WATER UTILITY
Santa Fe Irrigation District
PO Box 409
Rancho Santa Fe, CA 92067
(858) 756-2424

VISTA

Economic Development Department
(760) 639-6165
600 Eucalyptus Ave.
Vista, CA 92085-1988
(760) 726-1340
www.ci.vista.ca.us

BUSINESS PERMIT
(760) 639-6108 FAX: (760) 639-6109

BUSINESS LICENSE
(760) 639-6174 FAX: (760) 639-6171

SIGN PERMIT AND ZONING INFORMATION
(760) 639-6108

FIRE DEPARTMENT
175 N. Melrose Dr.
Vista, CA 92083
(760) 726-2144 FAX: (760) 726-0852

WATER UTILITY
Vista Irrigation District
202 W. Connecticut Ave.
Vista, CA 92083
(760) 724-8811

FEDERAL

ALCOHOL, TOBACCO, FIREARMS

2221 Camino Del Rio South, Ste. 211
San Diego, CA 92108
(619) 557-7079
www.atf.treas.gov

COMMERCE DEPARTMENT EXPORT INFORMATION

6363 Greenwich Dr., Ste. 230
San Diego, CA 92122
(619) 557-5395
www.doc.gov

ENVIRONMENTAL PROTECTION AGENCY

West Coast Office - Region IX
75 Hawthorne St.
San Francisco, CA 94105
(415) 744-1500
www.epa.gov/region09

EPA BORDER ENVIRONMENTAL ISSUES OFFICE

610 West Ash St., Ste. 703
San Diego, CA 92101
(619) 235-4765
www.epa.gov/region09

TREASURY DEPARTMENT OF THE U.S. CUSTOM SERVICE

Customs Management Center (CMC)
610 West Ash St., Ste. 1200
San Diego, CA 92102
(619) 557-5360 ext. 100
www.customs.gov

STATE OF CALIFORNIA

ALCOHOL BEVERAGE CONTROL (ABC)

1350 Front St., Rm. 5056
San Diego, CA 92101
(619) 525-4064
FAX: (619) 231-1171
www.abc.ca.gov

DEPARTMENT OF MOTOR VEHICLES

Occupational Licensing Branch
2120 Broadway
Sacramento, CA 95818
(916) 657-6621

DEPARTMENT OF CONSUMER AFFAIRS

Consumer Information Center
400 "R" St.
Sacramento, CA 95814
1-800-952-5210
Monday - Friday, 8 AM - 6 PM
Saturday, 8 AM - 4:30 PM
www.dca.ca.gov

Provides telephone numbers and information for the Boards and Bureaus, including:

- Bureau of Appliance and Electronic Repair
- Bureau of Automotive Repair
- Bureau of Home Furnishing and Thermal Insulation
- Business and Professional Licenses

CONTRACTOR'S STATE LICENSE BOARD

5280 Carroll Canyon Rd., Ste. 250
San Diego, CA 92121
(858) 455-1669
www.cslb.ca.gov
Licensing-Consumer Information
1-800-321-2752

CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY

555 Capitol Mall, Ste. 525
Sacramento, CA 95814
(916) 445-3846
FAX: (916) 445-6401
www.calepa.ca.gov

AIR RESOURCES BOARD

2020 "L" St.
Sacramento, CA 95814
(916) 322-2990
FAX: (916) 327-7212
www.arb.ca.gov
Mail to: PO Box 2815
Sacramento, CA 95812

DEPARTMENT OF TOXIC SUBSTANCES CONTROL

400 "P" St., 4th Floor
Sacramento, CA 95814
(916) 324-1824
FAX: (916) 324-1788
www.disc.ca.gov
Mail to: PO Box 806
Sacramento, CA 95812-0806

DEPARTMENT OF INDUSTRIAL RELATIONS

Division of Occupational Safety & Health
The San Diego Regional Technology Alliance (SDRTA)
1775 Hancock St., Ste. 260
San Diego, CA 92110
(619) 615-1050
Fax: (619) 615-1058
www.sdrta.org

DEPARTMENT OF PESTICIDE REGULATION

830 K. St., #307
Sacramento, CA 95814-5624
(916) 445-4300
www.cdpr.ca.gov

BOARD OF EQUALIZATION

1350 Front St., Rm. 5047
San Diego, CA 92101
(619) 525-4485 Tax Information
(619) 525-4526 Business Office
www.boe.ca.gov

FRANCHISE TAX BOARD

7575 Metropolitan Dr. Ste. 201
San Diego, CA 92108
1-800-852-5711
www.ftb.ca.gov

CHAMBERS OF COMMERCE

FOR UNINCORPORATED COMMUNITIES

ALPINE

2157 Alpine Blvd, P.O. Box 69
Alpine, CA 91903
(619) 445-2722 FAX: (619) 445-2871
www.alpinechamber.com

BONSALL

P.O. Box 1142
Bonsall, CA 92003
(760) 630-1933 FAX (760) 723-4248
www.bonsallchamber.org

BORREGO SPRINGS

P.O. Box 420
Borrego Springs, CA 92004-0420
(800) 559-5524 or (760) 767-5555
FAX: (760) 767-5976
www.borregosprings.org

FALLBROOK

233 E. Mission Rd., Ste. A
Fallbrook, CA 92028-2146
(760) 728-5845 FAX: (760) 728-4031
www.fallbrookca.org

I-15 DIAMOND GATEWAY

P. O. Box 500682
San Diego, CA 92150
(858) 484-2800 FAX: (858) 484-2155
www.il5diamond.com

JULIAN

2129 Main St.
P.O. Box 413
Julian, CA 92036
(760) 765-1857 FAX: (760) 765-2544
www.julianca.com

LAKE SIDE

12418 Parkside St.
Lakeside, CA 92040
(619) 561-1031 FAX: (619) 561-7591
Hours 9 AM to 2 PM
www.lakesideca.com

RAMONA

960 Main St.
Ramona, CA 92065-1934
(760) 789-1311 FAX: (760) 789-1317
9-2 pm www.ramonamall.com

SPRING VALLEY

3322 Sweetwater Springs Blvd., Ste. 202
Spring Valley, CA 91977
(619) 670-9902 FAX: (619) 670-9924
www.springvalleychamber.org

VALLEY CENTER

P.O. Box 793
Valley Center, CA 92082-0793
(760) 749-8472
10-1:00 pm

CHAMBERS OF COMMERCE

FOR INCORPORATED CITIES AND COMMUNITIES

CARDIFF-BY-THE-SEA

2051 San Elijo Ave., P. O. Box 552
Cardiff-by-the-Sea, CA 92007-0552
(760) 436-0431 FAX: (760) 753-0144
www.cardiffbythesea.org

CARLSBAD

5620 Paseo del Norte, #128
Carlsbad, CA 92008
(760) 931-8400 FAX: (760) 931-9153
www.carlsbad.org

CHULA VISTA

233 Fourth Avenue
Chula Vista, CA 91910-2610
(619) 420-6602 FAX: (619) 420-1269
www.chulavistachamber.org

CLAIREMONT/BAY PARK

4230 Genesee Ave., # 103-122
San Diego, CA 92117-4903
(619) 491-4444 FAX: (619) 275-2525
www.clairemont.com

CORONADO

1224 Tenth St., Ste. 103
Coronado, CA 92118
(619) 435-9260 FAX: (619) 522-6577
www.coronadochamber.com

DEL MAR

1104 Camino Del Mar, Ste. 101
Del Mar, CA 92014
(858) 755-4844 FAX: (858) 755-0056
www.delmarchamber.org

ENCINITAS

138 Encinitas Blvd.
Encinitas, CA 92024
(760) 753-6041
www.encinitas.ca.org

ESCONDIDO

720 N. Broadway
Escondido, CA 92025-1870
(760) 745-2125 FAX: (760) 745-1183
www.escondidochamber.org

GOLDEN TRIANGLE

P.O. Box 927729
San Diego, CA 92192
(858) 558-1744
www.goldentrianglechamber.com

GREATER SAN DIEGO

402 W. Broadway, Ste. 1000
San Diego, CA 92101
(619) 232-0124 FAX: (619) 234-0571
www.sdchamber.org

IMPERIAL BEACH

600 Palm Ave., Ste. 115
Imperial Beach, CA 91932-1245
(619) 424-3151 FAX: (619) 424-3008
www.ci.imperial-beach.ca.us

LA JOLLA (TOWN COUNCIL)

P.O. Box 1101
San Diego, CA 92038
(858) 454-1444 FAX: (858) 454-1848
www.promotelajolla.com

LEMON GROVE

3443 Main St.-P.O. Box 1076
Lemon Grove, CA 91946
(619) 469-9621 FAX: (619) 469-0035
www.lemongrovechamber.com

NATIONAL CITY

711 A Ave./P.O. Box 1055
National City, CA 91950
(619) 477-9339 FAX: (619) 477-5018
www.nationalcitychamber.org

OCEANSIDE

928 N. Coast Hwy.
Oceanside, CA 92054
(760) 722-1534 FAX: (760) 722-8336
www.oceansidechamber.com

OLD TOWN SAN DIEGO

2461 San Diego Ave., Ste. 203
P.O. Box 82686
San Diego, CA 92138 for P.O. Box
(619) 291-4903 FAX: (619) 291-9383
www.otsd.com

OTAY MESA

9163 Siempre Viva Rd., Ste. I-2
San Diego, CA 92154
(619) 661-6111 FAX: (619) 661-617
www.otaymesa.org

PENINSULA

P.O. Box 7018
San Diego, CA 92167-0018
(619) 223-9767 FAX: (619) 223-9412

POWAY

P.O. Box 868
Poway, CA 92074-0868
(858) 748-0016 FAX: (858) 748-1710
www.poway.com

RANCHO BERNARDO

11650 Iberia Place, Ste. 220
San Diego, CA 92128
(858) 487-1767 FAX: (858) 487-8051
www.ranchobernardochamber.com

Continued on next page

CHAMBERS OF COMMERCE

FOR INCORPORATED CITIES AND COMMUNITIES

Continued from previous page

SAN DIEGO EAST COUNTY REGIONAL

(La Mesa & El Cajon)
 8155 University Ave.
 La Mesa, CA 91941-5049
 (619) 440-6161 FAX: (619) 440-6164
www.eastcountychamber.org

SAN MARCOS

939 Grand Ave.
 San Marcos, CA 92069-1641
 (760) 744-1270 FAX: (760) 744-5230
www.san-marcos.org

SAN YSIDRO

663 E. San Ysidro Blvd.
 San Ysidro, CA 92173-3112
 (619) 428-1281 FAX: (619) 428-1294
www.sanyisidrochamber.org

SANTEE

10315 Mission Gorge Rd.
 Santee, CA 92071-3031
 (619) 449-6572 FAX: (619) 562-7906
www.santee-chamber.org

SOLANA BEACH

210 W. Plaza
 Solana Beach, CA 92075-0623
 (858) 755-4775 FAX: (858) 755-4889
www.solanabeach.com

VISTA

201 Washington St.
 Vista, CA 92084
 (760) 726-1122 FAX: (760) 726-8654
www.vista.org

OTHER CHAMBERS OF COMMERCE

ASIAN BUSINESS ASSOCIATION

1250 6th Ave., Ste. 208
 San Diego, CA 92101
 (619) 235-8880

BETTER BUSINESS BUREAU OF SAN DIEGO and IMPERIAL COUNTIES

5050 Murphy Canyon Rd., #110
 San Diego, CA 92123
 (619) 496-2131 General Inquiries
 (619) 637-6199 Member Services
www.sandiego.bbb.org

BLACK CHAMBER OF COMMERCE

1729 N. Euclid Ave.
 San Diego, CA 92105-5414
 (619) 262-2121
 Email: sdcbcc@pacbell.net

BRITISH-AMERICAN CHAMBER OF COMMERCE

1250 6th Ave., Ste. 100
 San Diego, CA 92101
 (619) 615-0868 ext. 220
 FAX: (619) 615-0876
www.baccsd.org

FILIPINO-AMERICAN CHAMBER OF COMMERCE

1550 East H Ste. E
 Chula Vista, CA 91913
 (619) 421-7222 FAX: (619) 421-6676
www.filamchamberofcommerce.com

GREATER SAN DIEGO BUSINESS ASSOCIATION

3737 5th Ave.
 San Diego, CA 92103
Mail only to:
 P.O. Box 33848
 San Diego, CA 92163
 (619) 296-4543 FAX: (619) 296-5616
www.gsdba.org

HISPANIC CHAMBER OF COMMERCE

1250 6th Ave., Ste. 550
 San Diego, CA 92101
 (619) 702-0790 FAX: (619) 696-3282
www.sdchcc.com

JUNIOR CHAMBER OF COMMERCE

P.O. Box 81812
 San Diego, CA 92138-1812
 (619) 645-8594
www.sandiegojaycees.com

SWEDISH-AMERICAN CHAMBER OF COMMERCE

550 W. C St., 17th Fl.
 San Diego, CA 92101
 (619) 595-1338 FAX: (619) 595-1313
www.sweden-sandiego.com

TAIWANESE CHAMBER OF COMMERCE

7170 Convoy Ct.
 San Diego, CA 92111
 (858) 560-8366 FAX (858) 560-9276

Asian Business Association

1250 6th Ave., Ste. 208
San Diego, CA 92131
(619) 235-8880 FAX: (619) 235-8998

Bankers Small Business CDC SD

925 Fort Stockton Dr.
San Diego, CA 92103
(619) 291-3594 FAX: (619) 291-6954
www.cdclloans.com

Bayview Community Development Corp.

5100 Federal Blvd., 2nd fl.
San Diego, CA 92105
(619) 262-8403 FAX: (619) 262-7836
www.bayview.org

BIOCOM San Diego

4510 Executive Dr., Plaza 1
San Diego, CA 92121
(858) 455-0300 FAX: (858) 455-0022
www.biocom.org

California Coastal Commission

3111 Camino Del Rio N., Ste. 200
San Diego, CA 92108
(619) 521-8036 FAX: (619) 521-9672
www.ceres.ca.gov/coastalcomm/web

CASU/Program for Education and Research Biotechnology

5500 Campanile Dr.
San Diego, CA 92182-4610
(619) 594-5578 FAX: (619) 594-1613
www.sci.sdsu.edu/csupturb

California Trade and Commerce Offices California-Mexico

750 B St., Ste. 1620
(619) 645-2660 FAX: (619) 645-2660
San Diego, CA 92101

California Trade and Commerce Office Export Development

750 B St., Ste. 1830
San Diego, CA 92101
(619) 645-2657 FAX: 645-2663
www.locate.org

CalTrans

2829 Juan St.
San Diego, CA 92110
(619) 688-6699 FAX: (619) 688-6698
www.dot.ca.gov/dist11

CDC Small Business Financial Corp., San Diego

925 Fort Stockton Dr.
San Diego, CA 92103
(619) 291-3594 FAX: (619) 291-6954

Center City Development Corporation

225 Broadway, Ste. 1100, MS 51D
San Diego, CA 92101
(619) 235-2200 FAX: (619) 236-9148
www.ccdc.com

For Chambers of Commerce contacts
information, see pages 21-22

For Cities contacts information, see pages
17-19

Contracting Opportunities Center

3443 Camino Del Rio South, Ste. 116
San Diego, CA 92108-3913
(619) 285-7020 FAX: (619) 285-7030
home.pacbell.net/sdcoc

COUNTY OF SAN DIEGO - TRADE and BUSINESS DEVELOPMENT

5201 Ruffin Rd., Ste. N
San Diego, CA 92123
(858) 495-5494 FAX: (858) 495-5400
www.sdbusinessassistance.org

Cuyamaca Community College

400 Rancho San Diego Pkwy.
El Cajon, CA 92019
(619) 670-1980
www.gcccd.cc.ca.us/cuyamaca

Department of Conservation - Division of Recycling - San Diego Field Officer

1350 Front St., Ste. 2023
San Diego, CA 92101-3609
(619) 525-4274 FAX: (619) 525-4270
www.consrv.ca.gov

East County Economic Development Council

4700 Spring St., Ste. 08
La Mesa, CA 91941
(619) 462-3312 FAX: (619) 462-3338
www.eastcountyedc.org

ECONOMIC DEVELOPMENT (COUNTY OF SAN DIEGO)

Office of Trade and Business Development
5201 Ruffin Rd., Ste. N
San Diego, CA 92123
(858) 495-5494 FAX: (858) 495-5400
www.sdbusinessassistance.org

Economic Development Council, East County

4700 Spring St., Ste. 308
La Mesa, CA 91941
(619) 462-3312 FAX: (619) 462-3338
www.eastcountyedc.org

Economic Development Council, North County

2095 W. Vista Wy., Ste. 219
Vista, CA 92083-6027
(760) 945-6626 FAX: (760) 945-6647
www.ncedc.org

Economic Development Council, South County

1111 Bay Blvd., Ste. E
Chula Vista, CA 91911
(619) 424-5143 FAX: (619) 424-5738
www.sandiegosouth.com

Economic Development Corporation - San Diego Regional

401 B St., Ste. 1100
San Diego, CA 92101
(619) 234-8484 FAX: (619) 234-1935
www.sandiegobusiness.org

Economic Development Corporation, Southeastern

995 Gateway Center Wy., Ste. 300
San Diego, CA 92102
(619) 527-7345 FAX: (619) 263-6912

Economic Development and Customized Training

900 Otay Lakes Rd.
Chula Vista, CA 91910
(619) 482-6375 FAX: (619) 482-6402
www.sbditc.org

Export Assistance

6363 Greenwich Dr., Ste. 230
San Diego, CA 92122
(619) 557-5399 FAX: (619) 557-6176
www.usatrade.gov

Film Commission, San Diego

1010 2nd Ave., Ste. 1500
San Diego, CA 92101
(619) 234-3456 FAX: (619) 234-4631
www.sdfilm.com

Grossmont College

8800 Grossmont College Dr.
El Cajon, CA 92020
(619) 465-1700
www.grossmont.net

Mesa College

7250 Mesa College Dr., Ste. 200
San Diego, CA 92111
(858) 627-2600
www.sdccd.cc.ca.us

Metropolitan Transit Development Board (MTDB)

1255 Imperial Ave., #1000
San Diego, CA 92101
(619) 231-1466 FAX: (619) 234-3407
www.sdcommute.com

Miracosta College

One Barnard Dr.
Oceanside, CA 92056
(760) 757-2121
www.miracosta.cc.ca.us

Miramar College

10440 Black Mountain Rd.
San Diego, CA 92126
(858) 536-7800
www.sdccd.cc.ca.us

North County Coastal Career Center

5313 Avenida Encinas, #140
Carlsbad, CA 92008
(760) 930-2400 FAX: (760) 930-8014
www.workforce.org

North County Economic Development Council

2095 W. Vista Wy., Ste. 219
 Vista, CA 92083-6027
 (760) 945-6626 FAX: (760) 945-6647
www.ncedc.org

North County Inland Career Center

1935 E. Valley Pkwy.
 Escondido, CA 92027
 (760) 738-0274 FAX: (760) 738-8723
www.workforce.org

Office of Trade and Business Development (OTBD), County of San Diego

5201 Ruffin Rd., Ste. N
 San Diego, CA 92123
 (858) 495-5494 FAX: (858) 495-5400
www.sdbusinessassistance.org

Palomar College

1140 W. Mission Rd.
 San Marcos, CA 92069
 (760) 744-1150
www.palomar.edu

Recycling Market Development Zone (RMDZ)

4950 Murphy Canyon Rd.
 San Diego, CA 92123

San Diego Association of Governments (SANDAG)

401 B St., Ste. 800
 San Diego, CA 92101
 (619) 595-5300 FAX: (619) 595-5305
www.sandag.cog.ca.us

San Diego City College

1313 12th Ave.
 San Diego, CA 92101
 (619) 230-2400
www.sdccd.cc.ca.us

San Diego Community College District

3375 Camino Del Rio South
 San Diego, CA 92108-3883
 (619) 584-6900
www.sdccd.cc.ca.us

San Diego Regional Permit Assistance Center (RPAC)

1222 1st Ave., 4th Flr., MS 412
 San Diego, CA 92101
 (619) 236-5938 FAX: (619) 236-7200
www.calgold.ca.gov

San Diego Regional Technology Alliance (RTA)

1775 Hancock St., Ste. 260
 San Diego, CA 92101
www.sdrta.org

San Diego Software Industry Council

5405 Morehouse Dr., Ste. 327
 San Diego, CA 92121
 (858) 450-5935
www.sdsic.org

San Diego State University (SDSU) - Professional Development

5250 Campanile Dr.
 San Diego, CA 92182
 (619) 594-5200
www.sdsu.edu

San Diego Technology Incubator

1313 12th Ave.
 San Diego, CA 92101
 (619) 230-2081 FAX: (619) 230-2166
www.cact-sd.org

San Diego Unified Port District

3165 Pacific Hwy.
 San Diego, CA 92101
 (619) 686-6300 FAX: (619) 299-4134
www.portofsandiego.com

Small Business Administration (SBA), San Diego District Office

550 W. C St., Ste. 550
 San Diego, CA 92101
 (619) 557-7250
www.sbaonline.sba.gov

South County Career Center

1111 Bay Blvd., Ste. E
 Chula Vista, CA 91911
 (619) 424-1112 FAX: (619) 424-1144
www.sandiego.workforce.org

South County Economic Development Council

1200 A St.
 National City, CA 91950
 (619) 336-2474 FAX: (619) 336-1066
www.sandiegosouth.com

South Metro Career Center

6145 Imperial Ave.
 San Diego, CA 92114
 (619) 266-3600 FAX: (619) 266-3605
www.workforce.org

Southeastern Economic Development Corporation

995 Gateway Center Wy., Ste. 300
 San Diego, CA 92102
 (619) 527-7345 FAX: (619) 263-6912

Southwestern College

900 Otay Lakes Rd.
 Chula Vista, CA 91910
 (619) 421-6700 FAX: (619) 482-6413
www.swc.cc.ca.us

Trade and Business Development, County of San Diego

5201 Ruffin Rd., Ste. N
 San Diego, CA 92123
 (858) 495-5494 FAX: (858) 495-5400
www.sdbusinessassistance.org

U.S. Dept. of Commerce, San Diego

6363 Greenwich Dr., Ste. 230
 San Diego, CA 92122
 (619) 557-5395 FAX: (619) 557-6176
www.doc.gov

Water Authority, San Diego County

3211 5th Ave.
 San Diego, CA 92103
 (619) 682-4100
www.sdcwa.org

Workforce Partnership, San Diego

1551 4th Ave., Ste. 600
 San Diego, CA 92101
 (619) 238-1445 FAX: (619) 238-6063
www.sandiego.workforce.org

World Trade Center

1250 Sixth Ave., Ste 100
 San Diego, CA 92101-4368
 (619) 615-0868
 FAX: (619) 615-0876
www.sdcwtc.org

COUNTY OF SAN DIEGO BOARD OF SUPERVISORS

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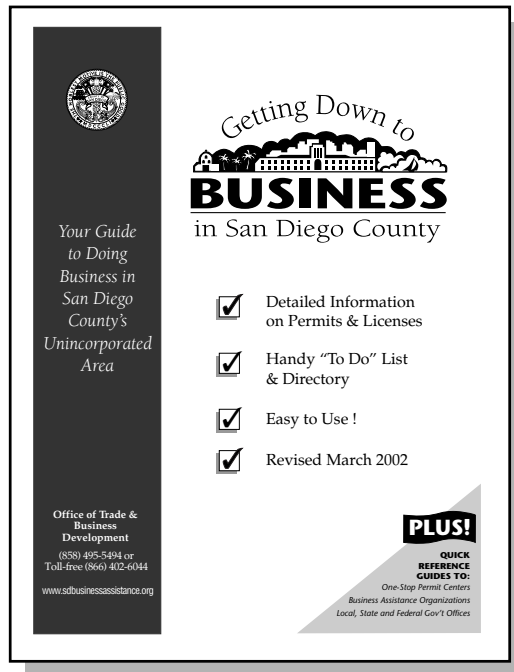
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CHIEF ADMINISTRATIVE OFFICER

Walter F. Ekard

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Monday-Friday: 8 AM - 5 PM